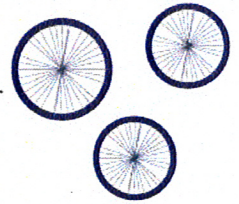




City of Seattle

Seattle Bicycle Advisory Board



Sean Cryan, chair
Blake Trask, vice chair
John Beaulaurier,
secretary
Sean Ardussi
Craig Benjamin
Ann Boyd
Ryan Dean
Jeff Frkonja
Deborah Kuznitz
Lindsay Peshek
Naomi Wilson

April 30, 2009

Grace Crunican
Director, Seattle Department of Transportation
700 Fifth Avenue, Suite 3900
Seattle, WA 98104

Dear Director Crunican:

On January 10th, the Seattle Bicycle Advisory Board (SBAB) met for its annual retreat and discussed the attached report summarizing the accomplishments of the past year. Broadly defined, the board made progress in four areas: organizing itself to work more efficiently, improved collaboration with the City, and in particular SDOT, to gain a more meaningful view into the pipeline of infrastructure related projects, better communication of normal board business with the public and taking on special responsibilities related to the National Pro Walk/Bike conference held in Seattle last September.

The board would like to commend the work of the Pedestrian Bicycle Group within SDOT. Led by Pete Lagerway, the team provided valuable information to the board throughout the year. We are confident that the execution of the Bicycle Master Plan is in capable hands with Pete and the team and look forward to further refining prioritization criteria with him this coming year.

The creation of the new "tri-party" committee within SDOT to provide improved collaboration by freight, pedestrian, bicycle and SDOT interests also was considered to be a superb improvement in cross-functional communication and the board is excited to continue its participation in this forum in 2009.

Finally, it is difficult to report on what has happened this last year without mention of what SBAB sees ahead, at least in general terms. The board is motivated to continue the inroads made with Departments of Planning and Neighborhoods begun in late '08 under new Chair Sean Cryan. Bikeability of the soon-to-be-opening light rail stations in Southeast Seattle will also be an area of focus for the board.

In closing, we look forward to our continued work together and reporting on our progress again for 2009 when it is complete. If we can answer any questions or provide any further information please let us know.

Sincerely,

Ryan Dean, past vice-chair
Seattle Bicycle Advisory Board

The Seattle Bicycle Advisory Board shall advise the City Council, the Mayor, and all departments and offices of the city on matters related to bicycling, and the impact which actions by the city may have upon bicycling; and shall have the opportunity to contribute to all aspects of the city's planning processes insofar as they relate to bicycling.

- City Council
Resolution 25534

Enclosure: 2008 in Review Report

cc:

Mayor Greg Nickels

Councilmember Jan Drago, Chair Transportation Committee

Seattle Bicycle Advisory Board

2008 Accomplishments Report

Objectives and progress made against SBAB's self-defined goals articulated at its retreat held at the Beacon Hill Library on January 5th, 2008.

Major Accomplishments

Objective	Comment
Implement committee-based structure to accomplish goals	Policy, Administrative and Outreach Committees worked effectively to tackle many of the objectives set in the Jan '08 retreat.
Obtain and investigate SDOT Project list	Led by Jeff Frkonja, this group reviews major projects and solicits project teams for more information as needed.
Identify a representative from the Department of Parks and Recreation to attend at least one SBAB meeting	David Graves is now the SBAB resource in Parks. Attended May '08 board meeting and is in consultation with SBAB on Cheslahud trail implementation.
Obtain a list of paving projects for 2008	Accomplished. A street maintenance representative presented the paving list to the board at the December '08 meeting.
SBAB participating in the national Pro Walk/Bike conference in Seattle in September '08	SBAB coordinated its monthly meeting at the Westin Hotel and invited conference participants to attend and learn how SBAB works and what it considers its role to be as a citizen advisory board.
Website improvements	SBAB reformulated the home page of the board on Seattle.gov to better reflect the mission, vision and major objectives of the board. Additionally, timely posting of more uniform and professional meeting minutes occurred.
SDOT Bicycle and Pedestrian participation in monthly board meetings	Peter Lagerwey, Monica DeWald and others routinely provided information regarding Bicycle Master Plan implementation progress, updates to scoring criteria, wayfinding signage implementation and others.

Update policy and procedure manual	Sean Ardussi led an effort to establish clear communications policies, namely that the board speaks as a unified body and any correspondence must be approved by at least two officers of the board before distribution.
SBAB participation in the newly-established Tri-Party Committee meetings	SBAB sent three attendees to the first ever Tri-Party group meeting chaired by Director Crunican.
SBAB participation in DPD and DON initiatives	Sean Cryan led early meetings to begin to integrate members of SBAB into levels of Planning and Neighborhoods which had not previously existed.

Major Objectives Requiring Attention in 2009

Objective	Comment
Create an intro packet for new members	Intended to improve SBAB's institutional memory, this packet will provide materials germane to the Board's activities and cycling policy, in general.
Send out info about SBAB and bicycling to all community councils	Intended as another SBAB outreach as Bicycle Master Plan implementation continues throughout Seattle's neighborhoods.
Balanced gender on the board	Goal to meet a gender balance that reflects the cycling community in Seattle.
Create a database of projects we are involved in	
Create a committee to investigate project lists	Continuation of the Engineering & Planning Committee led by Jeff Frkonja.
Outreach to public to ask for feedback on what is happening on the street	SBAB's 2009 effort in Southeast Seattle will represent a first step in pursuing outreach in Seattle's neighborhoods – particularly as neighborhood plan updates and station area planning begins.
Create a SBAB project award for outstanding projects	Intended to recognize City of Seattle project managers that effectively integrate bicycle-friendly design into projects (e.g., effectively carrying out the Complete Streets ordinance).
Create a formal process for transitioning SBAB responsibilities when a member's term expires	Similar to other efforts to improve SBAB institutional memory.

Seattle Bicycle Advisory Board – 2008 Accomplishments Report

Put all of our correspondence onto the website	Continuation of SBAB's effort to improve its maintenance of the Board website on www.seattle.gov .
Send out at least one press release or report to the media	Intended to improve SBAB visibility and awareness of Bicycle Master Plan implementation and cycling, in general.
Centralized contact list of projects and managers	Continuation of the Engineering & Planning Committee led by Jeff Frkonja. Additionally, intended to improve SBAB's institutional memory.
Identify and advocate for projects and issues of concern to cyclists that are currently not being addressed	Likely based off of input from public and from outreach conducted through other 2009 SBAB objectives.

